



उच्च प्रौद्योगिकी केन्द्र

(पेट्रोलियम एवं प्राकृतिक गैस मंत्रालय), भारत सरकार

Centre for High Technology

(Ministry of Petroleum & Natural Gas), Govt. of India

CHT/ED/ACM/ 2563

Dated: 3rd Nov, 2020

To

MD-CPCL, MD-BORL, MD-MRPL, MD-NRL, Technical Head-Nayara, Refinery Head-HMEL; ED-GR, ED-JR, ED-MR, ED-PR, ED-HR, ED-PDR, ED-BR, ED-DR, ED-BGR, ED(O) -IOC (RHQ), ED (M&I)-IOC (RHQ); CGM (I/c) BPCL-MR, CGM(I/c)-KR; ED-VR, ED-HPCL MR

Sub: **Activity Committee Meeting (ACM) on Strategies for Turn around Management**

Dear Sir,

CHT has been conducting Activity Committee Meeting (ACM) on various subjects for seamless knowledge sharing. ACM provides a platform to share latest developments / modifications / case studies / troubleshooting and best practices for improving productivity, reliability and profitability for Refineries. Normally ACM is hosted by a refinery, in coordination with CHT, wherein participants and reputed vendors make presentations on the theme of the Activity Committee Meeting. In view of prevailing covid-19 situation, CHT would like to conduct ACM through **virtual meeting**.

We are pleased to inform that an Activity Committee Meeting on “**Strategies for Turn around Management**” is proposed to be held virtually on 24th November 2020.

The broad agenda of the meeting is attached as Annexure-1. We propose to have presentation as per agenda. There would be a Question & Answer session after each presentation. Refineries are requested to submit their questions concerning Strategies for Turn around Management through chat box during the presentation.

It is requested to nominate concerned officers (along with their Names, E-mail id and mobile No) from each Refinery / organization for their participation in the meeting. We seek your confirmation by sending nominations latest by 10th November 2020.

The abstract along with draft presentation to be submitted online latest by 13th November, 2020 for review by a committee to shortlist the same. The Final Presentation may please be submitted by 20th November, 2020.

In view of the Virtual Meeting, a link would be sent to the refineries / organization / registered participants.

The Registration of delegates as per the Refinery nomination, abstract submission, Presentation will have to be done online through CHT website www.cht.gov.in.

Thanking You,

Yours sincerely,

K.K. Jain
ED-CHT

CC

Dir (R) HPCL, ED (I/c) BPCL

List of Recipients:

Sanjay Manchanda, Executive Director & Refinery Head, IOCL-Guwahati Refinery
Sudhir Kumar, Executive Director & Refinery Head, IOCL-Gujarat Refinery
Arvind kumar, Executive Director & Refinery Head, IOCL-Mathura Refinery
G. C. Sikder, Executive Director & Refinery Head, IOCL-Panipat Refinery
Partha Ghosh, Executive Director & Refinery Head, IOCL-Haldia Refinery
T.D.V.S. Gopalakrishna, Executive Director & Refinery Head, IOCL-Paradip Refinery
Sukla Mistry, Executive Director & Refinery Head, IOCL-Barauni Refinery
S.S. John, Executive Director & Refinery Head, IOCL- Digboi Refinery
S.P Barua, CGM & Refinery Head, Bongaigaon Refinery
Manoj Sharma, Executive Director (Operations), IOCL (RHQ), New Delhi
V.K. Raizada, Executive Director (M&I), IOCL (RHQ), New Delhi
Sanjay Khanna, CGM (I/c) BPCL, Mumbai Refinery
Subramoni Iyer M R, CGM (I/c) BPCL, Kochi Refinery
V.S Agashe, Executive Director, HPCL, Mumbai Refinery
V. Ratanraj, Executive Director, HPCL, Visakh Refinery
S.N. Pandey, Managing Director, CPCL, Chennai
M. Venkatesh, Managing Director, MRPL, Mangaluru
S.K. Barua, Managing Director, NRL, Golaghat
M.B. Pimpale, Managing Director, BORL, Bina
A.S. Basu, Head of Refinery, HMEL, Bhatinda
S. S Maji, Head - Technical, Nayara Energy Limited, Jamnagar

Tentative Agenda: Activity Committee Meeting (ACM) on Strategies for Turn around Management

Date: 24^h November, 2020

Virtual Meeting hosted by CHT

Activity	Details
Inauguration (10:00-10:30 hrs)	<ul style="list-style-type: none"> ➤ Welcome address by ED-CHT ➤ Key-note address by Dir (R)
Presentations# (10:30 – 13:00 hrs) Lunch Break: 1300 to 1345 hrs Presentations (13:45 to 16:00 hrs)	Opening remarks by Convener Presentation by Refineries on the following broad Agenda: <ol style="list-style-type: none"> 1) Planning / Award of Contracts / Procurement 2) Strategy for selection of contractors 3) Challenges during Procurement and execution 4) Handling contractor failures 5) Practices for better participation 6) Innovations in contract strategy 7) Shutdown real time monitoring techniques 8) Safety protocols / strategies implemented 9) Modern Techniques for faster inspection and testing 10) Equipment handover techniques 11) Sharing of best practices
Q&A Session *	After every presentation
Concluding Session (16:00 to 16:30 hrs)	<ul style="list-style-type: none"> ➤ Key Takeaways and closing remarks by Convener ➤ Vote of Thanks

* Questions to be sent through chat box during the session.

Presentation to be done preferably by a Senior Officer (Senior Manager & Above)