Centre For High Technology **Discussion Forum**

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Introduction

CHT has launched a Discussion Forum on its portal (cht.gov.in) for sharing of Best Practices & Knowledge Dissemination. The Discussion Forums would cover the following major areas concerning the downstream hydrocarbon sector:

- Refinery Process Troubleshooting
- Energy Efficiency Improvement
- Fuel Quality
- Petrochemicals
- Water Management
- Power Generation, Distribution & Reliability
- Project Management
- Pipelines
- Hydrogen as Fuel
- Bio-fuels

DISCUSSION FORUM-WORKING PHILOSOPHY

- Discussion Forum is open to all including Refinery Locations, Refinery HQ, R&D Centres, Pipelines, Bio/Alternative Energy group of PSU Oil companies and EIL.
- The discussions can be viewed without having to Log-in.
- The queries under any of the 10 Areas can be proposed online through any of the coordinator.
 - Coordinator can Log-in on the Discussion Forum (User ID will be his Registered e-mail ID and Password will be his Date of Birth in DDMMYYYY format)
- An Expert Panel consisting of Domain Experts have been constituted for each of the 10 areas.
 - Experts can Log-in on the Discussion Forum (User ID will be his Registered e-mail ID and Password will be his Date of Birth in DDMMYYYY format)
- Response can also be given by any of the coordinators across the industry.

DISCUSSION FORUM — ROLE OF THE CHT ADMIN

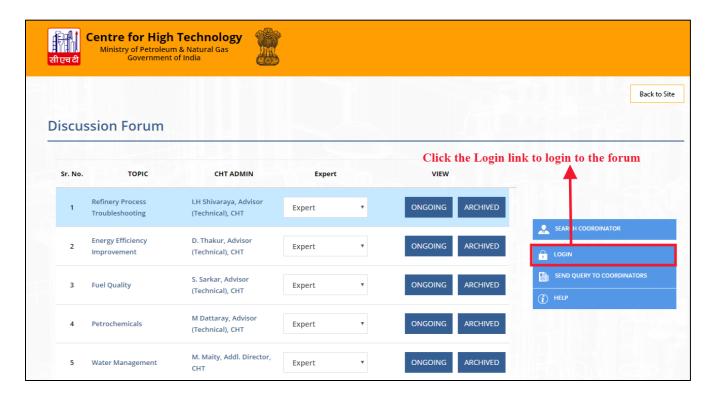
- For each of the 10 areas, there will be a CHT Admin to ensure smooth and effective functioning of the Forum.
- Details of the CHT Admin with Email ID and Mobile No. is available on the Discussion Forum Page.
- CHT admin can shift the query to appropriate forum.
- Respective CHT Admin will forward the queries to the respective Expert Panel.
- Once sufficient responses have been received by the Expert Panel and the coordinators, these queries will be Archived by the CHT Admin for records. Archived discussion summery sheet can also be viewed by anyone over CHT portal.
- Coordinators may contact any of the CHT Admin for any help and information.

How To Login Into The Discussion Forum?

- Go to the website.
- Click on the discussion Forum Link as shown.



• Click on Login for comments button.



• Enter user id which is send to the particular user's mail.

- Enter password which is send to the particular user's mail.
- Enter the given captcha.
- Click on Sign in button. User will be redirected to the topics for commenting.

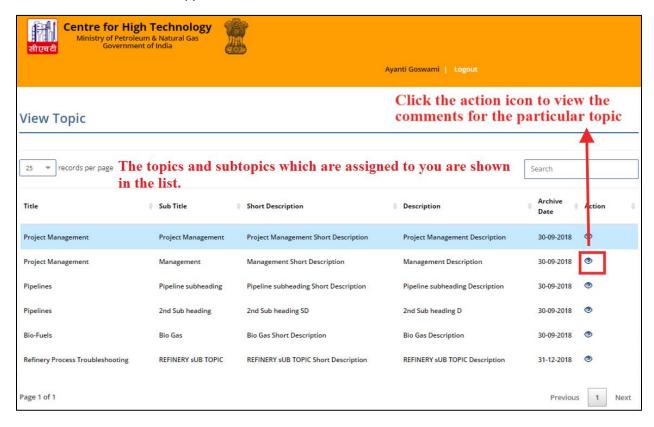


DISCUSSION FORUM - ROLE OF THE COORDINATOR

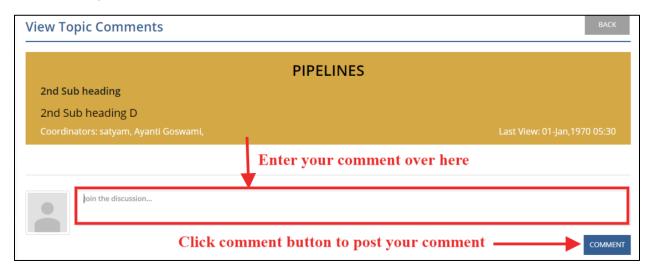
- To post the query under appropriate Forum.
- Procedure for posting the queries:
 - Login to the Discussion Forum on CHT Portal with Email ID as User ID and DOB in DDMMYYYY as Password
 - o Fields:
 - Area : Select one of the 10 Areas from Dropdown List
 - Description of the Query
 - The query will be forwarded to the Expert Panel of the Concerned Area by the respective CHT Admin.
 - Once the query is posted; success message by email will be sent to the coordinator as well as to the officer raising the query.

How Coordinate Users would Participate In The Discussion Forum?

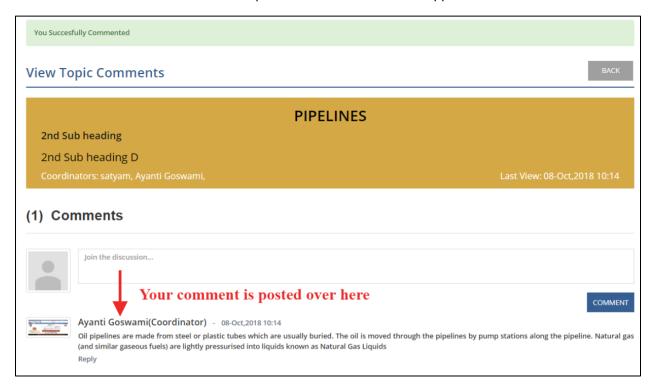
- Once a user is added as a coordinate, he will be assigned the topics by the admin for which he can post comments.
- Coordinate users would sign in with their given id and passwords.
- Click on the action icon of a particular topic. Only those topics and subtopics which are assigned to the users would appear on the list.



• Enter your comment in the comment box.



• Click on the comment button to post it. The comment would appear as shown.



HOW EXPERT USERS WOULD PARTICIPATE IN THE DISCUSSION FORUM?

- Once a user is added as an expert, he will be assigned to particular groups by the admin. The user would be able to post comments for topics which belongs to that particular group.
- Coordinate users would sign in with their given id and passwords.
- Click on the action icon of a particular topic. Only those topics and subtopics which belongs to that group, assigned to the user, would appear on the list.



Enter your comment in the comment box.



Click on the comment button to post it. The comment would appear as shown.



- If you want to reply to any comment, click on the reply icon.
- Enter your comments.
- Click on Comment button. The reply would be posted.

